**FAQs from the June 3 Webinar**

**Can the grant money be used to pay for commercial drivers to take our isolated seniors living at home to things like doctor appointments, social gatherings, or food shopping?**

You may pay drivers for transportation. You will be required to generate a contractual agreement with them, and the funding allocated for this purpose will be placed under contractual in the Budget Form and Budget Narrative.

**Our total project budget is ~$86,000. Based on this budget, what is an appropriate request amount for us? The RFP states that award amounts will range from $30,000 to $200,000.**

You may request federal funding between $30,000 and $200,000. If you only need $86,000 in federal funds to develop and implement your local model, only request $86,000. If this includes your 20% match, request your total budget minus match which is the amount of federal funds needed.

**Can you clarify if the match is 20% of the total program budget or 20% of the grant funds requested?**

**If a provider wants to submit a proposal worth $200K, does the match have to be $50K making the total budget submitted for the proposal equal $250K?**

That is correct. Minimum match can be calculated as follows:

Funds Requested/.80 = Total Program Budget – Funds Requested = Minimum Match Amount

$200,000 / .80 = $250,000 - $200,000 = $50,000

**Since these are originally federal funds, are there federal regulations aside from the OMB uniform administrative requirements that grantees will need to be aware of/abide by?**

OMB is the most authoritative guideline and we are following it.

**What is the award period for the Community Care Corps cooperative agreement with ACL? I ask to understand how long you may be planning to award these subgrants.**

The Cooperative Agreement with ACL runs September 1, 2019, through August 31, 2024.

**The RFP states, under “Overview and Details” - In the table provided in the application portal, indicate the number of older adults, adults with disabilities and family caregivers as applicable who will receive nonmedical volunteer assistance and the number of volunteers who will provide the nonmedical volunteer assistance. Where may we find the table in the application portal? Is this specified by the RFP? So sorry if we missed it.**

The table is provided in the portal as a direct question. You will simply enter the number of individuals you intend to assist and the number of volunteers who will provide the assistance. In the portal, this will be under Proposal and Narrative question 8.1.2.2.

**We have applied for our 501(c)3, and it should come any minute but has not yet. Can we still apply?**

The 501(c)3 status must be activated by July 8, 2022, the date your application is due in the portal, for you to apply.

**I see that equipment purchases are discouraged. How about technology to support shut-in elders so they can have access to telehealth and other support services in a rural community?**

Tablets and hotspots are reimbursable items. Please see the instructions in the Budget Summary to determine which expense category to place them.

**Is this a reimbursement grant?**

Yes.

**This is a reimbursement grant, and no funds will be given upfront, correct?**

It is a reimbursement grant. You may request 10% of the value of your federal funds at the start of the grant period.

**Is there a formula for calculating the value of volunteer time that you prefer/require we use?**

You will be required to establish a procedure to collect the number of volunteer hours. You may round up or down to the nearest 30 minutes. You may use the Independent Sector rate if you have not determined an appropriate value for volunteer time in your area. Then it is simply the number of hours times the dollar value to calculate the value of the time.

**Are travel expenses eligible as a reimbursable expense?**

Mileage is reimbursable. We will not pay for travel to conferences unless you are presenting on Community Care Corps at the conference.

**Can we count college interns as volunteers if they receive a stipend as part of their internship? What if the university covers the stipend cost?**

Yes. We do not have a restriction on stipends to volunteers. You may include stipends for interns in the budget under direct expenses and you may count them as volunteers.

**Is there a minimum # of people that we need to serve during the grant period?**

There is not a set minimum or maximum number of people that must receive assistance. However, the dollar value of the funding requested must appropriately reflect the number of individuals to be assisted.

**Regarding volunteers under 18 not being able to participate in the project. Could intergenerational activities be incorporated so someone under 18 could participate as long as they are not alone?**

Unfortunately, we cannot utilize any students under the age of 18 regardless of level of supervision.

**Will we get a notification if we are NOT accepted?**

Yes. All applicants will receive either a notice of award or a notice of decline.

**Historically, how many grants have been made annually? How many applications do you typically receive?**

We have received 185 and 126 applications in previous years respectively and disseminated funds to 23 and 33 grantees, respectively. We anticipate funding between 23 and 33 new grantees in 2022-2023.

**Are we encouraged to apply for the full $200K?**

Only apply for the amount needed to develop and implement your local model, that you can meet the match requirement for, and that your organization demonstrates capacity for.

**Because you locked the budget forms, the user cannot expand the columns so that the totals show. Can you provide the password to unlock the forms or send another Budget form with expanded columns, so the totals show?**

We have modified the Budget Form and posted the updated version in both the portal and website with the expanded columns. Thank you for pointing that out.

**Can more than one person work on the application online remotely?**

Yes, however, be cautious that two people are not editing the same section/question at the same time because you may save over each other’s data.

**Are we able to edit a section after we mark it as complete?**

 Yes, you may go back and edit any task. Only after you complete your final submission with the "submit" button, will you no longer be able to edit your application.

**Regarding the actual proposal narrative word limit per section. Is this a recommended word limit or restricted word limit?**

This is a restricted word limit. If, for example, you have a 300-word limit and you exceed that limit, SMApply will flag that and not allow you to mark as complete until the limit is modified to 300 words or less.

**Can 12-month grant applications also be submitted for first-time grantees?**

All grantees are required to collect 12 months of data. You will not be able to do this with a 12 month grant if you need ramp up time which is why we extended the time to 18 months.

**I just wanted to confirm, the organization does not need to have to have SAM registration complete before applying? Just after award to get disbursements.**

Correct. We prefer that the SAM registration is complete prior to the start of the grant cycle which is October 1, 2022.

**Will you consider programs in which volunteers engage older adults virtually but not in person?**

Local models can be implemented in person, virtually or a hybrid of the two.

**Must the 20% match funding be secured?**

Match does not have to be secured at time of application. On the Budget Narrative you will indicate if the match is secured, in process, or anticipated.

**Would we be able to use the funding for mileage reimbursement for volunteers that deliver meals to elderly in need?**

There are no restrictions in the RFP about providing stipends or mileage reimbursement. You can find more information about mileage reimbursement on the first page of the Budget Template.

**Will partial awards be made? If so, should we indicate if project scalable?**

Not all applications selected will receive the full amount requested. If you are chosen and the recommendation is to fund less than the requested amount, we will contact you requesting an updated budget for the new amount and an updated set of deliverables achievable with that amount. We will then reevaluate your proposal.

**Will you fund multiple applicants serving the same area?**

Possibly, if the services are considerably different. If you are aware of another organization in your area submitting an application, is a collaboration possible?

**Can marketing/promotional materials be included?**

Absolutely! This is a frequently missed budget item that is essential to recruit volunteers, care recipients, and educate the community about your local model.

**Does this grant money paid to volunteers have taxes taken out and have to be claimed?**

We cannot answer this question for you. You should consult with your Tax Accountant or outside accounting firm for advice on the taxation of volunteer stipends.

**The budget excel document has federal share and non-federal share as options. If my organization decides to utilize HUD funded service coordinators to provide tasks in the grant, how would we document their salary, benefits, and taxes in the budget? I believe Federal Share only refers to dollars requested through the grant.**

Federal share only refers to funds requested from Community Care Corps. The HUD funded services would be reflected as cash match/non-federal. There is a place in the narrative where you would indicate that this is HUD funded.

**Can an agency use funds to purchase snacks for training sessions with volunteers and categorize this as a direct cost?**

Yes. This is an allowable cost.

**If my volunteer receives a stipend, can we still use their time as in-kind?**

Yes. We do not have restrictions on stipends.

**Can the intern stipend (paid by the university) be included in the grantee match?**

Yes.

**What happens if we receive an in-kind match for volunteer hours by Older Americans Act funds, are we also allowed to report the same volunteer hours for this grant?**

You cannot double report match. If you are using the hours for another grant, it cannot be used again as match for Community Care Corps.

**Our non-profit agency (which operates numerous programs) currently allows staff to perform a "day of service" each year where they are paid their regular salary to do a volunteer activity within a different program or outside of our agency. If we began operating this program, and staff chose to volunteer in it as their "day of service", would it be a conflict to count them as volunteers?**

The staff members technically are not volunteers if they are being paid their regular pay to “volunteer” where they work. It is not a conflict. Staff members are just being paid to do different tasks for a day. If an organization wants to count the volunteer hours and pay the staff from different funding sources, outside of Community Care Corps, it can be counted as in-kind/match.

**"The number of people you serve needs to reflect the number of people you intend to serve." - Can you elaborate on this statement? What is an appropriate ratio of # of people served v. amount requested?**

**What is the average number of clients who have generally been served by this grant? For the average $100,000 grant how many clients do agencies generally serve? For example, would a $100,000 grant generally serve about 300 clients? Can you provide any guidance on this?**

I cannot give a definitive answer to this question as each type of model has a different value per type of assistance offered. Applicants will need to use their best judgement to determine what is reasonable.

**Can the non-federal be higher than 20%?**

Yes. However, it is not required, and no additional weight is given to applicants who provide additional match support.

**How quickly would grantees be reimbursed? Monthly or another frequency?**

Grantees are reimbursed quarterly.

**Can an agency use funds to purchase meals for the volunteer and participant to eat during visits and categorize this as a direct cost?**

Yes. This is an allowable expense.

**My organization has a DUNS number. Is that what you are needing for the Unique Entity ID?**

A Unique Entity ID is formerly known as a Data Universal Numbering System (DUNS) number. If you are already registered in SAM.gov, then you have already been assigned a Unique Entity ID and it is viewable in your SAM.gov entity registration record.

**The line between helping with ADLs and medical care is a little wiggly - so, where would laundry fall, for instance?**

Laundry is an IADL, instrumental activity of daily living. ADLs are bathing, dressing, toileting, feeding, grooming etc. IADLs such as laundry, meal preparation, housekeeping, yard work are nonmedical and therefore allowable.

**Can we include volunteer activities such as doing outreach in the community to notify older adults of our services?**

As the volunteers are not providing any direct assistance to the target populations this does not qualify as an output.

**Does that include mentorship?**

Mentorship is an allowable volunteer model.

**Will the future grant round be next year or in a few months?**

If additional funding is authorized, Community Care Corps will post a new RFP likely in 2023.

**What about providing caregiver respite services for persons with dementia. The volunteer would need specialized dementia training regarding communication, but they will only provide nonmedical assistance.**

Additional training for volunteers is appropriate to assist them in handling potentially difficult situations, for example, when providing respite for a person with dementia.

**Please define "Cash" vs. "In-Kind" under the "Non-Fed Share" of the Budget form.**

In kind match would consist of volunteered time or volunteered use of facility space to hold meetings. An example of a cash match would be a donation to the organization specifically intended for use with the Community Care Corps local model.

**Do I understand that your goal is to learn from our local work to inform your work of creating a National Community Care Corps?**

That is correct.

**Is this webinar recorded, and will it be provided on the website?**

The webinar is recorded and will be posted on the Community Care Corps website.

**If our community extends to a national community in addition to local, are we still applicable to apply?**

You may provide volunteer assistance beyond your local geographic region. Fully explain your intended reach in the narrative section of the application.

**Can AmeriCorps and Community Care Corps be used to fund the same program if there is a match for each funding?**

Both federal funding sources can fund the same program, but they cannot be used as matching funds. The applicant would still have to meet the match obligations for both funding sources with non-federal funding.

**Our organization is virtual because all intakes and check-ins are completed online/virtually and direct services are provided in the community or in a person's home. How do you conduct a site visit for such organizations?**

Site visits will be conducted virtually on Zoom with members of your organization and the Community Care Corps Leadership Team in attendance.

**Can we use an unrestricted foundation or individual gift as the match?**

 Yes. This would be a cash match.

**Our organization applied unsuccessfully last year. Is it possible to get feedback on that proposal from last year before the new one is due?**

Possibly, if we are able to cull that information from SMApply in a timely manner.

**We have applied for an ACL grant; if we are awarded that grant; will that disqualify us from being awarded a Community Care Corps grant?**

Having other ACL funding does not exclude you from applying.

**Can you elaborate more on more than one organization partnering for a single application? Will there be a tab on the application page for the letters of commitment for partnering organizations?**

More than one organization may partner in a single application, but one organization must be designated as the lead applicant, recipient and manager of award funds. The lead applicant will be required to submit letters of commitment from the partnering organizations confirming their participation in the proposed local model. The letters can be loaded into the portal just like the budget, budget narrative and work plan.

**Will you share organizations and contacts of those applying with us? There may be opportunities for partnerships in our geographic area of which we are not yet aware.**

We offer learning collaboratives for selected grantees to learn about the models other organizations are offering. The project manager will also connect grantees by email if appropriate.

**Is there a way to learn if there are other organizations in our community also applying?**

We are not collecting Notices of Intent to Apply and therefore, have no way to provide this information.

**Will you share examples of projects or models that you have already funded and are no longer interested in? Where can we see examples of programs funded?**

You can read about all the previously funded local models on the Community Care Corps website. The website has a short abstract about each funded local model under Grantees in the menu.

**Can you focus a statewide effort?**

Yes.

**Are there any restrictions to apply granted funds to wages for program administrators?**

Community Care Corps funding may be used to pay salary and fringe for organization staff working directly on the Community Care Corps local model. Organizations must document in the budget the % FTE for each individual staff member and provide supporting documentation upon request to prove that each staff member is meeting the obligation.

**Our program does not currently conduct volunteer background checks but is very interested in implementing this process moving forward. Could Community Care Corps funds be used to build and institute this process, as part of our proposal?**

You may use Community Care Corps funds to pay for background checks for volunteers. It is a direct expense.

**Does online or phone assistance volunteering need fingerprint background checks or are background checks without fingerprints ok? Are background checks required for volunteers volunteering virtually - providing training, peer social connections, etc.?**

 All volunteers must complete a background check at minimum meeting the state requirement.

If the volunteer is providing unsupervised direct assistance to the care recipient or caregiver, fingerprinting is required.

**If a volunteer has received a background check through a church or organization where they work - does that count, or will all the background checks need to be redone?**

If you are partnering with the organization providing the volunteers, then the background checks they completed will qualify for Community Care Corps if they meet the stated background check requirements and are less than 1 year old. Otherwise, the volunteer will need to have a new background check completed.

**We seek to protect the privacy of client and volunteer - What details in reporting are necessary besides the numbers of hours volunteered, nature of service provided, and number of individuals being served?**

Community Care Corps does not collect personal identifying information. We encourage all grantees to keep this information secure. Even the identifiers used for survey collection are deidentified.

**What if our volunteers are adults with disabilities?**

We have no concerns about this as long as they are serving one of the 3 target populations of older adults, family caregivers or adults with disabilities.

**I would like to confirm that EVERY volunteer needs a background check, even for a model that just has one-time volunteer interactions.**

Community Care Corps requires all volunteers providing service to pass a background check. Every volunteer providing assistance to any of the target populations must have a background check regardless of the number of interactions the volunteer has. If your state does not require background checks for volunteers, at a minimum, Community Care Corps requires a basic background check for volunteers assisting its care receivers. If the volunteers are having direct contact with the caregiver or care recipient, fingerprints are also required. It is our duty to keep the vulnerable populations safe.

**Can we use grant money to pay for background checks of our Volunteers?**

Use of Community Care Corps funds for background checks for volunteers is an allowable expense and should be included in the budget.

**Do you like seeing testimonials?**

We love testimonials! A minimum of two (2) videos or written stories featuring caregivers and care recipients receiving assistance is a requirement for all grantees. Community Care Corps will provide the video platform.

**Do you do a site visit before choosing successful applications? And do you do site visits during the grant period?**

We do not perform site visits prior to choosing grantees. We do site visits, mostly virtual, during the grant period.

**Is it ok if our partner organization is not a nonprofit?**

Yes. However, the lead applicant must be a nonprofit entity. The nonprofit organization must be designated as the lead applicant, recipient and manager of award funds. The lead applicant will be required to submit letters of commitment from the partnering organizations confirming their participation in the proposed local model.

**What are the chances that the deadline will be extended?**

Zero - sorry.

**What is considered Construction and Rehabilitation of Buildings? (Funding Limitations 2.2.1.11)**

**Can you please clarify what you said about being unable to fund construction or rehabilitation services? Is this specifically with respect to a nonprofit's office/workplace environment? My organization provides home improvements and safety upgrades for seniors.**

Community Care Corps is not a construction and rehabilitation grant. We do not fund construction of office space, interior or exterior, for organizational use. Please note that construction is not the same as repair and rehabilitation is not the same as modification. Community Care Corps funds may only be used for basic home modifications and minor repairs that promote health and safety. Be mindful of the mission of Community Care Corps which is for innovative local models to use volunteers to provide nonmedical assistance to family caregivers, older adults and adults with disabilities in order to maintain independence.

**My organization has been a grantee with Community Care Corps before. Can we apply for funding?**

Previously funded grantees may apply for funding under the new RFP. But first you must identify the application that best describes you. Previously Funded Grantees Proposing a New Local Model may apply for an 18-month grant proposing an entirely new local model. Previously Funded Grantees include grantees funded in 2020-2021 who were not refunded in 2021-2022. It also includes grantees funded for two consecutive years, 2020-2022. Lastly, it includes 2021-2022 current grantees who are proposing an entirely new local model.

**How do I decide what type of application to complete?**

Applicants must choose from one of three options when building their application: New Applicant Not Previously Funded, Current 2021-2022 Grantee Seeking Second Year Funding or Previously Funded Grantee Proposing a New Local Model. A New Applicant Not Previously Funded by Community Care Corps is exactly that, any applicant who has never received funding from Community Care Corps regardless of the number of times they have applied. These applicants may apply for an 18-month grant. A Current Grantee Seeking Second Year Funding must be a first-year grantee during the 2021-2022 grant cycle. These applicants are applying for a 12-month continuation grant. Previously Funded Grantees Proposing a New Local Model may apply for an 18-month grant proposing an entirely new local model. This includes grantees funded for 2020-2021 who were not refunded for 2021-2022. It also includes grantees funded for two consecutive years, 2020-2022. Lastly, it includes 2021-2022 current grantees who are proposing an entirely new local model.

**What is a continuation grant?**

A continuation grant allows expansion of the current model to a new geographic area as long as you continue to serve the original geographic area as well. Adding new components to the original model is allowed as long as the original model is still intact. If you are proposing a new model, then you are not eligible to apply for the continuation grant.

**What is considered a new model proposal for previously funded grantees?**

The new local model cannot be an expansion or enhancement of a previously funded model. You must propose an entirely new local model although it does not have to be new to your organization. For example, if you were previously funded to implement a transportation model, your new local model cannot be an expansion or enhancement of that transportation model. It must be an entirely new local model.

**Is it possible to get a full view of the application before beginning to fill it out? It seems that the portal requires you to complete each page before proceeding to the next.**

The portal mirrors the RFP. Everything you need to complete the application in the portal is in the RFP itself.

**Section 8.1.1.2. states: Describe the unmet needs of the community. Please provide data as localized as possible. Is it sufficient to provide data that supports there is a need for nonmedical services in a specific community or do you want information from the surrounding community as well? If you want information from the surrounding community, are you looking for zip code information or county wide information where the communities are located?**

We understand that sometimes local data is not available to demonstrate the needs of the community you intend to serve. Provide the most appropriate data you have available to demonstrate your community need.

**Section 8.1.2.7 states: Explain the organization’s strategy to include community input into the proposed local model. Are you referring to an organization getting input from the community while we are funded? Or are you looking for us to get input from the community before we submit this application?**

Describe the community support local organizations demonstrate for your local model and your community outreach for support at all stages of development and implementation.

**Sections 3.1. and 3.1.1. state: 3.1. Eligible populations: Local model volunteer programs must assist one or more of three eligible populations. 3.1.1.Persons age 60 and older who have difficulty living independently and who require assistance with Instrumental Activities of Daily Living (such as cooking or doing laundry). Is there a requirement regarding how many instrumental activities of daily living that the person requires assistance with? Is this something the agency determines? If based on a social services assessment with the older adult, they state they only need help with laundry. Are we limited to only providing laundry assistance to them? Could the volunteer also provide housekeeping and cooking if requested by the older adult while they are working with them?**

There is no requirement to the amount of assistance with instrumental activities of daily living an individual may need. Community Care Corps does not require funded organizations to complete a formal assessment on the individuals receiving assistance and the assistance provided does not have to be limited by results of a social service assessment.

**If we are interested in replicating a model that was already funding by the Community Care Corps, would it be appropriate to speak with that funded agency about the implementation of their model and receive feedback on challenges, etc. with their program? Would these funded agencies be open to this?**

This is a competitive funding opportunity. We cannot share information about a funded organization’s local model as they may be applying for additional funding. Whether or not a currently or previously funded organization is willing to share information about their local model is up to them.

**Can we begin the new model in the summer of 2022 before receiving the grant funds? Or should the project launch in October 2022, when funds are received?**

Community Care Corps cannot reimburse for expenses incurred prior to the October 1, 2022 start date.

**Does the Jewish community qualify as an underserved community as a religious minority, given the long history of anti-Semitism and the fact that other local service providers have affiliations with Christian denominations?**

Underserved populations to be served by the proposed local model are defined by [Executive Order On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, dated January 20, 2021](https://www.whitehouse.gov/briefing-room/presidential-actions/2021/01/20/executive-order-advancing-racial-equity-and-support-for-underserved-communities-through-the-federal-government/).

**Does the program need to serve anyone who inquires about the service, or can it exclusively serve one minority group?**

The organization proposing the local model will need to make the distinction of who it intends to serve.

**Do immigrants and refugees with Limited English Proficiency count as underserved individuals, since these population groups are not specifically mentioned in the January 20, 2021 executive order?**

Section 2.2.1. indicates that we want to fund local models that represent a diverse cross section of the nation reflective of geography, urban/rural/frontier and tribal communities, limited English-speaking populations and underserved communities.

**Our agency has not received funding directly from Community Care Corps but is in partnership with another organization that does receive funding from Community Care Corps. Would that disqualify us from applying?**

An organization may only apply for this grant through one application per year and cannot apply for itself **and** be part of an application involving more than one organization.

**How do I sign up to receive future Community Care Corps notifications?**

Go to our [website](https://www.communitycarecorps.org) and click the Stay in Touch button. It will link you to our mailing list.

**Can you provide more detail on how to complete a work plan? What differentiates a goal from an objective and an objective from a task? What is the difference between an outcome and an output?**

The work plan is a detailed description of how you plan to develop and implement your local model. The goals are the desired results. The objectives are the milestones you need to achieve those desired goals and the key tasks are time constrained specific tasks assigned to an individual that completes the milestone. Outcomes are measurable changes such as reduction in caregiver stress. Outputs are countable products such as number of volunteers providing assistance.

**Does the 20% financial match of the program budget need to be new monies raised? Since inception ? Can you please explain this a little better?**

The 20% match does not have to be new monies raised necessarily if existing dollars are truly going to be reallocated to support the Community Care Corps project.

**If we cannot get audited tax returns because we filed only a 990-N E-postcard is that a problem?**

If organizations meet the following requirements, then the 990-N E-postcard is acceptable.

Small tax-exempt organizations generally are eligible to file Form 990-N to satisfy their annual reporting requirement if their annual gross receipts are normally $50,000 or less. Gross receipts are the total amounts the organization received from all sources during its annual accounting period, without subtracting any costs or expenses. Gross receipts are considered to be normally $50,000 or less if the organization has been in existence for 1 year or less and received, or donors have pledged to give, $75,000 or less during its first taxable year; has been in existence between 1 and 3 years and averaged $60,000 or less in gross receipts during each of its first two tax years; and is at least 3 years old and averaged $50,000 or less in gross receipts for the immediately preceding 3 tax years (including the year for which calculations are being made).

**On the Financial Management Survey –where can I find a copy of this form and what does it mean to have a “certified copy”?**

Section 7.1.4.3.10. Completed and certified Financial Management Survey-Applicants must submit a completed Financial Management Survey. Certification of this document is achieved when the preparer provides a digital signature on the document attesting that the information provided is correct to the best of their knowledge and ability. No other certification, such as notarization is required. The survey is a downloadable document in the portal.

**How does the RFP define "nonmedical" services?**

Nonmedical services are those tasks which can be performed by volunteers without specialized training, education or certification.

**How does the RFP define "health care services"?**

Health care services are tasks that would require a degree, specialized training or certification such as administering medication, taking blood pressures, assisting with activities of daily living or providing any doctor ordered care.

**Are physical and mental health screenings considered a health care service?**

If these tasks are being performed by skilled professionals such as social workers, therapists, nurses, case managers, other health professional or any specially trained individual then it is considered a health care service.

**When an organization has several, separate volunteer-run programs serving the prerequisite eligible populations, is there a recommendation or hard limit to the number of programs incorporated into the grant proposal?**

We have no restrictions on the number of volunteer assisted opportunities organizations can offer to family caregivers, older adults and adults with disabilities. The amount of work required for implementation should be reasonable and the budget should be adequate for effective and efficient implementation.